

# ST. THOMAS AQUINAS HIGH SCHOOL

One Tingley Lane • Edison, NJ 08820

## TECHNOLOGY TAKE HOME POLICY FORM

In order to enhance educational experience at St. Thomas Aquinas HS, we are issuing these electronic tools to our students, such as chromebooks and laptops. The computer that your child is being issued is an educational tool and should be used in that capacity. Failure to comply with the Student Computer Acceptable Use Policy and these guidelines will result in loss of take-home privileges. Before a student is granted permission to take their assigned technology device home, he/she and his/her parent or guardian must sign the attached permission form. Before the technology is assigned to a student, the parents or guardians must assume financial responsibility for the equipment by signing the attached Technology Take Home Agreement Form. The approximate replacement cost of the technology with licensing is \$400. If the technology has a failure of an internal part, it is covered by a warranty and will be repaired at no cost. If the technology assigned to your child is lost, stolen or damaged through negligence, vandalism, or failure to follow the proper care guidelines, then you are responsible for the cost of repair or replacement. When technology is taken home by the student, it must be returned to the school on the next school day. Failure to return the equipment on time may result in loss of the privilege of taking the equipment home again. It is expected that the equipment will be returned to school with a fully charged battery for use during the school day. All technology is the property of the St. Thomas Aquinas High School. St. Thomas Aquinas HS reserves the right to demand the immediate return of the equipment at any time. The technology should only be used by the student whose parent/guardian have signed the agreement. If you, as the parent/guardian, would rather that the technology NOT be brought home, please inform the school by checking the appropriate box on the permission form and we will honor this request.

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## TECHNOLOGY TAKE HOME AGREEMENT FORM

I agree to the guidelines and procedures outlined on this form and agree to take full responsibility (including financial) for the device (chromebook/laptop).

\_\_\_\_\_ I give permission for my child to sign out a technology device for use at home.

\_\_\_\_\_ I decline permission for my child to sign out a technology device for use at home.

Student Name (print): \_\_\_\_\_

Parent Name (print): \_\_\_\_\_

Relation to Student: \_\_\_\_\_

Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_